

# **Greg R. Argo**

3220 44<sup>th</sup> Ave. S  
Minneapolis, MN 55406  
(512) 680-7304

## Education

**MASTER OF SCIENCE IN INFORMATION SCIENCE**, UNIVERSITY OF TEXAS, AUSTIN, TEXAS  
Emphases: Information Organization, Public Service, Digital Librarianship                      MAY 2006

**BACHELOR OF ARTS**, AUGUSTANA COLLEGE, SIOUX FALLS, SOUTH DAKOTA  
Major: Cognitive Psychology, Minors: Art and Sociology    MAY 2000

## Academic Experience

**REFERENCE, CATALOGING & ELECTRONIC RESOURCES LIBRARIAN**, CONCORDIA UNIVERSITY  
ST. PAUL, MN    *AUGUST 2008-PRESENT*

- Provide reference service, classroom library instruction, and individual consultation to diverse student populations who have a large variety of information needs and learning styles.
- Collaborate with faculty to create assignments to help students acquire research skills.
- Administer the electronic resources, making sure they are live, in the catalog, reflected in Serials Solutions 360Link and 360Search, and with correct proxy information.
- Catalog materials in a variety of media in DDC Classification using OCLC Connexion and Innovative Interfaces' Millennium ILS.

**ADJUNCT REFERENCE LIBRARIAN**, AUSTIN COMMUNITY COLLEGE  
AUSTIN, TX        *SEPTEMBER 2006-AUGUST 2008*

- Provided reference service and individual library instruction to diverse student populations who have a large variety of information needs and learning styles.
- Provided library orientation and group instruction sessions as requested by faculty.
- Assisted Head Librarian with her areas of collection development by compiling lists of new titles using Books In Print and Microsoft Excel, and offering suggestions based on reviews.

**TEACHING ASSISTANT**, SCHOOL OF INFORMATION, UNIVERSITY OF TEXAS  
AUSTIN, TX        *SEPTEMBER 2004-JANUARY 2006*

- Courses have included: Library Instruction, Management of Information Organizations, Information Resources in the Social Sciences and Humanities, and Legal Research.
- Provided in-class instruction to students covering sets of electronic resources tailored to specific subjects and themes.
- Created a Web portal for students' TexShare Database Tutorials by selecting databases for inclusion, editing student tutorials and pathfinders, writing descriptions, and fusing it with the esthetic of the TexShare state site. URL: <http://www.ischool.utexas.edu/~138213lr/texshare/>
- Led class discussion, digitized course materials, designed lecture presentations, scheduled class activities, posted timely information, and maintained course Web sites.
- Quickly provided answers and clarified assignments for students via email.

**CATALOGING/TECHNICAL SERVICES ASSISTANT**, MIKKELSEN LIBRARY  
AUGUSTANA COLLEGE, SIOUX FALLS, SD        *AUGUST 2001 TO AUGUST 2003*

- Copy cataloged approximately 2,000 titles per year according to the Library of Congress classification system using AACR-II rules in various OCLC applications.

- Maintained the holdings inventory through item record creation quality control, and processed all added and withdrawn materials, monographs and serials, in the local system.
- Developed a detailed Excel spreadsheet for the compilation of month-by-month holdings statistics and reports.
- Scheduled, trained, supervised, and evaluated the Technical Services student workers.
- Provided reference service to an undergraduate student population of 1,500 for 2 hours each weekday and for 8 hours each Saturday.
- Developed training manual, task checklists, and yearly order and usage logs for supplies.

### Non-Academic Experience

#### **SERIALS/TECHNICAL SERVICES ASSISTANT, TEXAS STATE LAW LIBRARY**

AUSTIN, TX     *OCTOBER 2003-AUGUST 2008*

- Checked in, troubleshooted, and processed serial periodicals, law journals, and continuing resources according to the LC and SuDocs classifications using the SIRSI Workflows Integrated Library System.
- Adjusted and generated serial control predictions using the SIRSI Workflows ILS.
- Tracked and claimed missed materials from vendors.
- Created LC classification call number labels for, process, and kept current all monographs and continuing resources through upkeep in filing, withdrawal, and archiving.

#### **INDEPENDENT CONSULTANT, INTERNET STARTUP (under non-disclosure agreement)**

AUSTIN, TX     *FEBRUARY 2007-JUNE 2007*

- Using Microsoft Excel, compiled a database of information on potential customers by searching the Internet and making contact with city officials in different areas throughout the U.S.A.

#### **MUSIC LIBRARIAN, KVRX 91.7 FM, TEXAS STUDENT MEDIA, UNIVERSITY OF TEXAS**

AUSTIN, TX     *JUNE 2004-JUNE 2005*

- Created, populated, and provided authority control for a Web-based PHP/MySQL database for more than 19,500 CDs and 4,000 vinyl records.
- Devised improved filing rules and reorganized the entire music collection.
- Recruited, trained, supervised, and mentored a small group of talented and loyal volunteers.

#### **CREATOR, WEBJUNCTION STUDENT LIAISON PROGRAM, INDIVIDUAL STUDY, VOLUNTEER**

AUSTIN, TX     *MAY 2004-MARCH 2005*

- Conceptualized and created the WebJunction Student Liaison Program.
- Published articles on WebJunction.org using Rhythmyx, WebJunction's content management system.
- Debated strategies and developed a tightly coordinated product with WebJunction Program Directors and Community Managers via telephone, email, and virtual tools such as Microsoft Live Meeting and the Rhythmyx content management system.
- URL: <http://webjunction.org/do/DisplayContent?id=8179>

#### **VOLUNTEER, INTERLIBRARY LOAN DEPARTMENT, AUSTIN PUBLIC LIBRARY**

AUSTIN, TX     *DECEMBER 2003-SEPTEMBER 2005*

- Search OCLC ILL WorldCat interface for titles to match patron requests, and order library materials for patrons from surrounding libraries.
- Enter patron information into and submit ILL requests through OCLC ILLWeb and ILLiad.

## Publications

- (Designer/Webmaster) "LorieneRoy.com", <http://www.ischool.utexas.edu/~loriene/campaign>, November 2005 – May 2006.
- (Editor) April 2005 "Welcome to the TexShare Toolkit!" [CD]
- "Background of the WebJunction Student Liaison Program," WebJunction.org, 22 November 2004.
- "Introducing WebJunction to LIS Students: Looking to the Future," WebJunction.org, 22 November 2004.
- "Short Article for LIS Publications," WebJunction.org, 24 November 2004.
- "Suggested Activities for Student Liaisons," WebJunction.org, 22 November 2004.

## Presentations

- "RSS Feeds Freed From Readers: Getting the Benefits without Training the Users," Library Technology Conference, St. Paul, Minnesota. (March 18, 2010)
- (Co-presenter) "Social Bookmarking for the Enhancement of Teaching and Learning," 2009 MAACCE/MVAEA Conference, Kansas City, Missouri. (June 4, 2009)
- (Co-presenter) "Growing Through the Bush Grant," Minnesota Library Association 2008 Annual Conference, Bloomington, Minnesota. (November 20, 2008)
- (Co-presenter) "WebJunction: Your Gateway to Continuing Education," Contributed Paper, Texas Library Association 2005 Annual Conference, Austin, Texas. (April 7, 2005)
- "Joint Conference of Librarians of Color," Diversity Fair, Texas Library Association 2005 Annual Conference, Austin, Texas. (April 6-7, 2005)
- (Co-presenter) "WebJunction: Your Gateway to Continuing Education," ALISE Conference 2005, Boston. (January 14, 2005)

## Resources Created

Bio Issues Project:

[http://concordia.csp.edu/Library/help/ResearchGuides/RG\\_BioIssuesProject/index.html](http://concordia.csp.edu/Library/help/ResearchGuides/RG_BioIssuesProject/index.html)

First Year Seminar Guide:

[http://concordia.csp.edu/Library/help/ResearchGuides/RG\\_FYS/class\\_seemann.html](http://concordia.csp.edu/Library/help/ResearchGuides/RG_FYS/class_seemann.html)

Tarlton Law Library's Rare Dictionary Site Redesign: <http://tarlton.law.utexas.edu/rare/dictsweb/>

Texshare Database Tutorials: <http://www.ischool.utexas.edu/~texshare/>

Health Resource Guide to Epilepsy: <http://gregargo.info/epilepsy/>

General Health Reference Guide: <http://gregargo.info/hrg/>

Loriene Roy's Campaign Web site: <http://www.ischool.utexas.edu/~loriene/campaign/>

WebJunction Student Liaison Program: <http://webjunction.org/do/DisplayContent?id=8179>

## Qualifications & Skills

PLATFORMS: Windows and Mac

SOFTWARE & DATABASE: OCLC Connexion, OCLC CatME, OCLC ILLWeb, OCLC ILLiad, Innovative's Millennium, Sirsi's Workflows, PALS, MS Office Suite (Word, Excel, Access, PowerPoint), Liveperson chat software, Meebo IM Software, Live Meeting, Wikis, Dreamweaver, Rhythmyx Content Management System, HTML, MySQL, PHP, Adobe, Audacity, WordPress Blogging Software, Podcasting

## Selection of Graduate Coursework

Metadata and Markup for Electronic Texts, Collection Management, Designing Digital Communities, Database Management Principles and Applications, Information Architecture, Understanding and Serving Users, Descriptive Cataloging, Subject Cataloging, Introduction to

Information Resources and Services, Special Libraries, Information Resources in the Health Sciences, Evolutionary Social Psychology

### Teaching Assistant Courses

Library Instruction and Information Literacy, Information Resources in the Social Sciences, Information Resources in the Humanities, Public Libraries, Legal Information Resources, Managing Information Services and Organizations

### Awards and Activities

ALA Workplace Wellness Taskforce	2005-2007
Graduate Teaching Assistantship – School of Information, University of Texas	2004-2006
Academic Competitive Scholarship – School of Information, University of Texas	2003-2004
School of Information Representative – Graduate Student Assembly	2003-2004

### In My Spare Time

Music reviews: <http://www.adequacy.net/author/gargo>

1<sup>st</sup> Full Length Album: <http://www.activitystory.com/sounds/fulllength.html>

2<sup>nd</sup> Full Length Album: <http://somesounds.org/blog/?p=56>

3<sup>rd</sup> Full Length Album: <http://www.diedballed.com/stamen-stoked-in-the-head/>

Some Visual Art: <http://gregargo.info/artwork.html>

Project for Designing Digital Communities Course:

<http://activitystory.com/blog/2005/11/12/sound-field-jam-session-in-second-life/>